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What is

EAT



Declass Review
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WHAT IS EAF?

EAF is the Agency's Educational Aid Fund—a scholarship assistance program for dependents of Agency employees. Since its inception in 1963 the EAF has awarded 174 scholarships totaling \$85,850. The EAF is supported entirely by voluntary contributions.

HOW MANY GRANTS ARE GIVEN? HOW MUCH?

The number of grants awarded depends on the amount of money contributed each year. The grants have usually amounted to \$500. For 1970-1971, 34 grants of \$500 each were awarded for a total of \$17,000.

WHO CAN APPLY FOR EAF?

Any child of an Agency employee who is planning to enter college for the first time or who is already enrolled in an accredited college or university. EAF grants are awarded for a one-year period. However, grant recipients may apply each year for a renewal of the award. Moreover, more than one member of the same family may apply for and receive a grant.

ON WHAT BASIS ARE THE EAF AWARDS GIVEN?

Since there are always many more applicants than funds available for \$500 awards, nominees are selected on a competitive basis of financial need and merit. Generally, these criteria determine who receives EAF grants:

- Financial need of the family, based on the comprehensive financial-need analysis system of the Princeton College Scholarship Service.

- Academic achievement as demonstrated by high-school records, college-board scores, and extra-curricular activities.
- Self-help by the applicant through part-time and summer jobs or through other awards.
- A personal essay written by the applicant to show his or her motivations and interests.

WHO SELECTS THE RECIPIENTS OF EAF GRANTS?

The EAF Board of Trustees, after careful examination of the recommendations of a Selection Committee. The applications are anonymous when they are presented to the Committee, and the selections are made according to the several criteria described above.

WHO BENEFITS FROM THE EAF?

First, and most obvious, the parents of the winner benefit because the EAF has helped them to alleviate in some way the burden of the high costs of a college education.

Second, the recipient benefits since the award makes it a little easier to begin—or continue with—a college career.

Finally, you benefit because through your generous contribution you have helped a member of your Agency family send a child to college.

WHO TYPICALLY RECEIVES AN EAF GRANT?

EAF awards are given to applicants with a wide variety of financial background and with diverse academic records and interests. Some of the following typical cases of award recipients may give you

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an idea of who receives grants.

- A young man from a family of six children with only a very modest income. He had "B" grades in high school, average college-board scores, was involved in school activities, and worked on weekends and during summers.
- The son of a widow with two children and a relatively low salary. He had excellent college-board scores, a good high-school record, and held after-school and summer jobs.
- A superior student with a top-notch high-school and college-board record and the recipient of several other types of awards and scholarships. With seven other brothers and sisters, he was a deserving winner in every way.
- A young lady from a family of six children, four of whom are in college. This was the second EAF grant for this bright nursing student who made the Dean's List in her freshman year.
- A girl with straight honors and a member of the National Honor Society whose sister has also received EAF grants for three consecutive years.

SO, WHAT IS THE EAF?

It is Agency people helping each other. Please help make it possible for the EAF to assist a larger proportion of qualified applicants than ever before.



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CENTRAL INTELLIGENCE AGENCY

WASHINGTON, D.C. 20505

OFFICE OF THE DIRECTOR

21 August 1970

MEMORANDUM FOR ALL EMPLOYEES

1. The 1970 Combined Federal Campaign (CFC) in support of the United Givers Fund, the National Health Agencies and the International Service Agencies will be conducted in our Agency 16 September through 14 October 1970. The goal for the CFC in the National Capital Area is \$8,403,207 which is an increase of 13.5 percent over last year's goal.

2. As in the past, employees will be given an opportunity to pay their CFC pledges by payroll deduction. This is an easy and effective way for each of us to give his fair share to provide needed services to our community, to the Nation, and around the world.

3. Our Agency has been assigned a goal of \$269,336 which reflects the same increase as the Area goal. This goal presents our employees with a challenge which I am confident they will meet as they have in the past. Every year since the inception of the Combined Federal Campaign this Agency has surpassed its goal.

4. During the Combined Federal Campaign you will be asked to contribute to the Public Service Aid Society (PSAS) and to the Educational Aid Fund (EAF) -- two Agency programs which benefit only Agency employees. Your donations to the EAF are particularly important since funds available to EAF are not keeping pace with increasing costs of education and applications for assistance. The EAF is supported entirely by voluntary contributions and offers an ideal means for you to help colleagues in need.

[Redacted box]

STAT

Richard Helms
Director

C-O-N-F-I-D-E-N-T-I-A-L

Headquarters
EMPLOYEE BULLETIN

#247



EDUCATIONAL AID FUND

24 August 1970

The Educational Aid Fund provides a unique opportunity for Agency personnel to help their colleagues. Supported entirely by voluntary contributions, EAF awards monetary grants to deserving and qualified children of Agency employees in order to ease the financial burden of constantly increasing costs of education.

EAF scholarships, ordinarily in the amount of \$500, are awarded annually to applicants who are either entering college for the first time or who are already students in good standing at an accredited college or university. The primary criteria for selection are financial need, academic achievement, and personal motivation.

Determination of financial need is made according to the standards of the Princeton College Scholarship Service and a financial statement of the applicant's parents. High-school record, college-board scores, and teachers' recommendations are used to judge the applicant's academic achievement and potential. Personal motivation is usually reflected by part-time and summer employment and participation in extra-curricular activities.

Awards are granted each spring after careful study of applications from which all names have been removed in order that the decision can be made entirely on the basis of the record. One hundred and seventy-four scholarships have been awarded since 1965.

Last year, Agency employees contributed approximately \$17,000 to the Fund, with 34 candidates receiving \$500 each. For 1971, increased participation by Agency employees would permit the EAF Board to award more scholarships - the number of applicants has always exceeded the number of grants available - or to increase the amount of the award.

If each Agency employee who has not previously contributed to EAF would make a contribution this year, and if those who have contributed could make a more generous contribution this time, EAF could assist a

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GROUP
Excluded from automatic
downgrading and
declassification

greater number of deserving young men and women who otherwise might find it extremely difficult to meet the costs of pursuing their education.

DISTRIBUTION: ALL EMPLOYEES

Headquarters

EMPLOYEE BULLETIN

#246

24 August 1970

THE CONSOLIDATED FUND DRIVE

1. The annual Consolidated Fund Drive for 1971 will be conducted in this Agency during the period 16 September through 14 October 1970. Pledges and contributions will be solicited for the Combined Federal Campaign (CFC) and for our two Agency activities - the Educational Aid Fund (EAF) and the Public Service Aid Society (PSAS). This bulletin will answer briefly some questions which are frequently asked about this campaign, particularly on payment of CFC pledges by payroll deduction allotment.

COMBINED FEDERAL CAMPAIGN

2. Funds contributed to the CFC will support the following:

- a. 151 local agencies under the United Givers Fund,
- b. 9 National Health Agencies, and
- c. 4 International Service Agencies.

You may designate your favorite charitable organizations on your Contributor's Card and the amount you wish to contribute to each. If you do not designate specific agencies, your contribution will be included with the total uncommitted gifts to CFC. This amount is then apportioned by CFC to all listed organizations. You will be provided with a list of organizations covered by a, b, and c above.

3. Contributions: Contributions are voluntary and confidential, but it is hoped that each employee will make a gift. This single on-the-job campaign will be the only major fund drive in the Federal community this year. Therefore, when considering your fair share support for charitable organizations for 1971, please consider the payroll allotment method for paying your CFC pledge. This plan

makes it possible to spread payment of your pledge throughout the calendar year.

a. Payroll Deduction Allotment: (You will be given detailed information as well as an allotment table with your campaign material.)

(1) Payroll allotment is undoubtedly the most attractive way of taking care of your "charity budget" for the year. All you have to do is decide how much you can afford to have deducted each payday, a dollar, a dollar and a half, etc., then payroll deduction takes care of your gift. Deduction each payday is automatic; the bookkeeping and forwarding payments to CFC are taken care of for you.

(2) Only one dollar every two weeks from each employee would mean thousands of dollars for assistance at home and abroad as well as for research on the dread diseases which threaten all of us.

(3) Payroll deduction is available to all of us, except those contract employees who are paid from confidential funds.

b. Direct Billing: This is also a plan for installment contributing. You can make your yearly pledge during the campaign and pay it in installments to the Fund Drive Coordinator during the calendar year. The Fund Drive Coordinator will send you quarterly statements on unpaid balances and receipts for each payment.

c. Cash and Check: You may, of course, also pay your pledge by cash or check during the campaign. Make checks payable to: Consolidated Charities. Please ignore instructions concerning checks on your CFC Pledge Card; these instructions do not apply to this Agency.

d. Combination of Plans: It is possible to pay part of your pledge in cash or check during the fund drive and the balance by payroll deduction or direct billing.

EDUCATIONAL AID FUND AND PUBLIC SERVICE AID SOCIETY

4. Both of these activities have been established for your benefit. These funds are non-profit organizations; no government funds are available to them. The Public Service Aid Society (PSAS) provides emergency financial assistance to Agency personnel both here in headquarters and in the field. The purpose of the Educational Aid Fund (EAF) is to assist parents to pay for the higher education of their children.

Assistance is granted on the basis of financial need, scholastic record and the demonstrated willingness of the children to contribute something to their own education.

Contributions to EAF and PSAS must be made in cash or by check during the fund drive. Make checks payable to: Consolidated Charities, and designate on your envelope the amount you wish to contribute to each organization. If no designation is made, the contribution will be divided equally between them. The payroll deduction allotment and direct billing plans are NOT available to contributors to these activities.

TAX DEDUCTIONS

5. Contributions to CFC, EAF, and PSAS are tax deductible. Upon request, the Fund Drive Coordinator will furnish you a receipt for cash contributions. Receipts are issued for each payment on Direct Billing accounts. Contributions to CFC paid by payroll withholding and Direct Billing may be deducted on your tax return for 1971.

GENERAL INFORMATION

6. Each employee will receive a fund drive packet containing a numbered CFC card and a numbered EAF/PSAS envelope and instructions. The card and the envelope must be returned to your Keyman even if you do not wish to make a contribution. If you have any questions call your Keyman, your Office Chairman, or the Agency Fund Drive Coordinator

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DISTRIBUTION: ALL EMPLOYEES

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27 Aug 1970

I have just learned of the unfortunate passing of your brother, George. We did not know George here, but I am sure he is sadly missed by you and your family.

If there is anything that any of us can do to help you during this difficult period please let me know.

Sincerely

[Redacted]

Captain, USA

Acting Director

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